



About the Program

The Learning to Work (LTW) Internship Program is an initiative of the New York City Department of Education in partnership with Good Shepherd Services. It provides supported internship experiences to high school students between the ages of 16-21, who attend Good Shepherd's transfer high schools, Young Adult Borough Centers, and GED programs. The LTW program aims to expand students' knowledge of college and career options, and foster valuable workplace skills to help them both finish high school and prepare for future success.

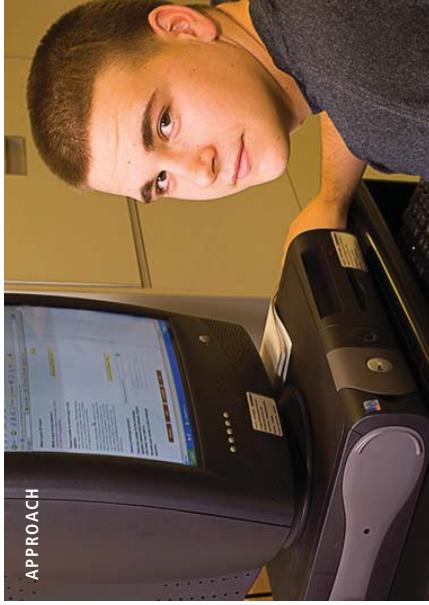


Learning to Work

Providing young people with skills
and experience to make a successful
transition from school to work.



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APPROACH

How it works

To participate in the LTW program, a student must be in good academic standing, maintain good attendance at school, be able to make a 3 month commitment to an employer, and be available to work between 5 and 15 hours per week.

All students who are placed in internships receive in-depth job-readiness and career exploration workshops that train them in basic professional skills. After students have been matched with an internship site and begin work, they take part in a weekly group seminar with our Internship Coordinators to discuss any work related issues, progress, and learning.

There is NO financial cost to the businesses or organizations where students are placed. The LTW program pays each student a stipend for their internship hours. In addition, the LTW staff regularly follow up with participants' workplace supervisors to check on their progress, offer advice, and help resolve any issues that may arise.

As some of our students attend class during the day while others attend in the evening, our pool of LTW interns are available to work a variety of shifts – days, afternoons, evenings, and weekends – depending on your needs.

APPROACH

EMPLOYMENT SITES AND POSITIONS

Our young people are working throughout the city in a variety of industries and positions:

Science, Engineering, & Technology
Computer Lab Assistant, Information Technology, Music Production

Business and Information Systems
Administrative Assistant, Customer Service, Data Entry, File Clerk, Office Aide, Receptionist

Human & Public Services
Recreation Assistant, Sales Associate, Student Aide, Teaching Assistant

Health Services
Nursing Assistant, Medical Records, Patient Escort, Veterinarian Technician Assistant

Arts & Humanities
Culinary Assistant, Design Assistant, Food Service, Theater Program Aide



OUR EXPERTISE

Good Shepherd Services is a leading youth development, education, and family service agency that serves over 20,000 program participants a year. We have a 150 year track record of providing innovative and effective strength-based youth development programs for vulnerable young people. Our programs help young people to become self-sufficient adults by providing them with educational and vocational skills and connections to the community.

Good Shepherd's programs succeed because of the unique way in which we work:

- We have a profound belief in the strengths inherent in youth and the ability of individuals and families to transform themselves.
- We surround youth and families with the services and supports they need.
- We employ a rigorous business approach that stresses partnerships and makes the very most of both public and private resources.

"My internship experience was amazing- I learned things I never knew before."
Stephen, student

"I enjoy the more meaningful connection that the LTW Program allows our company to have with the community."
Rebecca Steinman, Quist Industries

